



CBS Secondary School, Dungarvan First Aid Policy

Accident/Injury Procedures to be followed:

All incidents, no matter how trivial, whether to employees, pupils or members of the public must be reported immediately to the Principal.

An accident report file will be maintained for the recording of all accidents, incidences and injuries.

Serious Injuries

It is the policy of CBS Secondary School that in the event of a student, staff member or other authorised personnel sustaining a serious accident, while in school, the following procedures shall apply:-

- In the case of a serious injury medical assistance will be sought immediately.
- Parents/Guardians will be contacted.
- An accident report will be completed.

Sick/Injured Children

It is the policy of CBS Secondary School that if a child is ill or sick while in school parents will be notified and arrangement put in place to have the child taken home.

THE SCHOOL RELIES ON PARENTS/ GUARDIANS TO KEEP THE SCHOOL INFORMED OF UP TO DATE CONTACT DETAILS AND EMERGENCY NUMBERS.

Minor Injuries

It is the policy of CBS Secondary School that in the event of a student, staff member or other authorised personnel sustaining a minor injury while on the premises during school hours, appropriate First Aid Procedures will be followed using items stored in the school's First Aid box.

The following are stored in the school's first aid box:-

- Adhesive Plasters
- Sterile Eye Pads
- Sterile Dressings

- Safety Pins
- Bandages
- Disinfectant Wipes
- Paramedic Shears
- Examination gloves
- Sterile Water (where no clear running water)
- Packet Face Mask
- Water Based Burns Dressing
- Crepe Bandage

First Aid does not cover the administration of drugs or medications.

The school will not administer any medication. It will be the duty of parents/guardians to train their son to carry and administer any medication required. The school will provide an area where additional medication can be stored. Students leaving the premises for matches, field trips, lunchtime etc. are responsible for ensuring they bring their medication with them.

In certain circumstance first aiders can assist in the administration of aspirin if available for suspected cardiac chest pain.

A defibrillator is located on the wall next to the general office.

Emergency Contact Procedures

During school year parents/guardians must notify the school if there are changes to any of the following:

- Contact person for their child in the event of an accident or emergency
- Your child's medical condition
- New address or phone number

If you have any queries or you are aware of any allergies or any medical condition your son/daughter may have please bring them to the attention of the school on enrolment or as soon as the condition is diagnosed.

With parental consent, an emergency plan incorporating a student photo will be displayed in the staffroom highlighting the condition and treatment required.

Date of procedure adoption

This Policy was adopted by the Board of Management on _____(date)

Signed: _____

Chairperson of Board of Management

Signed: _____

Principal/Secretary to the Board of Management