



## **CBS Secondary School, Dungarvan.**

### **BYOD (Bring Your Own Device) Policy**

As stated in our mission statement, Dungarvan CBS Secondary School, is concerned with the overall well-being of the student that cares for the spiritual, intellectual, social, physical and emotional well-being of each student.

Dungarvan CBS grants its Staff and Students the privilege of using smartphones and tablets of their choosing at work for their convenience. Dungarvan CBS reserves the right to revoke this privilege if users do not abide by the policies and procedures outlined below.

This policy is intended to protect the security and integrity of Dungarvan CBS' data and technology infrastructure. Limited exceptions to the policy may occur due to variations in devices and platforms.

Staff and students must agree to the terms and conditions set forth in this policy in order to be able to connect their devices to the schools Guest Network.

The schools Internet Content Filter will still enforced through the Schools Broadband NCTE.

Smartphones including iPhone, Android, Blackberry and Windows phones and tablets including iPad and Android and Windows Laptops are allowed to be connected to the Guest Network.

Connectivity issues are supported by IT Technician; staff and students should/should not contact the device manufacturer or their carrier for operating system or hardware-related issues.

Devices that are to be connected to the main Dungarvan CBS network must be presented to the IT Technician for proper job provisioning and configuration of standard apps, such as browsers, office productivity software and security tools, before they can access the network.

In order to prevent unauthorized access, devices must be password protected using the features of the device and a strong password is required to access the Dungarvan CBS network.

Rooted (Android) or jailbroken (iOS) devices are strictly forbidden from accessing the network.

Smartphones and tablets belonging to staff and students that are for personal use can be only connected to the Guest Network.

Staff and students' access to company data is limited based on user profiles defined by IT Technician and automatically enforced.

**Risks/Liabilities/Disclaimers**

IT Technician will take every precaution to prevent the employee’s personal data from being lost. In the event of a device being wiped, personal data will be deleted. It is the employee’s responsibility to take additional precautions, such as backing up email, contacts, etc. Dungarvan CBS reserves the right to disconnect devices or disable services without notification.

The staff member is expected to use his or her devices in an ethical manner at all times and adhere to the company’s acceptable use policy.

The staff member and student is personally liable for all costs associated with his or her device.

The staff member and student assumes full liability for risks including, but not limited to, the partial or complete loss of company and personal data due to an operating system crash, errors, bugs, viruses, malware, and/or other software or hardware failures, or programming errors that render the device unusable.

Dungarvan CBS reserves the right to take appropriate disciplinary action up to and including termination for noncompliance with this policy.

**Policy Review**

This policy will be reviewed as necessary and particularly to comply with any relevant legislative changes.

**Proposed by:** \_\_\_\_\_ **Chairperson** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_ **Date:** \_\_\_\_\_